

**Notice to Vacate
Golden Birch Estates**

Unit Address: _____

Resident Name _____

Move-Out Date: _____

Reason for Moving: _____

Forwarding Address: _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

Emergency Phone: _____

Would you please take a moment to answer the following questions about your stay with us?

What was your over impression of the community: _____

What have you enjoyed the most? _____

What improvements would you recommend? _____

Move-Out Terms

Resident acknowledges that he move-out date is a definite date. A request for a cancellation or extension of this Notice to Vacate must be made in writing to the Golden Birch office. If the home is not vacated on the move-out date specified above, Resident will be liable for damages and payment up to and including the actual move-out date. This notice does not release the Resident of any liability under the present Lease/Rental Agreement.

The resident *may* schedule a Preliminary Inspection to assess possible charges as soon as possible. A Final Inspecton will be conducted one the home is vacated. Any damage charges or other fees will be assessed at this time.

_____ I authorize Golden Birch Enterprises, to deduct any monies owed from my final reimbursement check. Allotment payment or deposit.

I waive my rights under the Privacy Act and authorize any government agency or agent to release my home forwarding address for the purpose of collecting an unpaid debt or damages to a dwelling caused by me, a member of my family or guest while I was a resident.

I understand that I will need to call to schedule the date and time for the Preliminary (if wanted) and Final Inspections.

I/We have read the above move-out terms and understand and agree to them.

Resident Signature: _____ Date: _____

Resident Signature: _____ Date: _____

Notice Received By: _____ Date: _____

Preliminary Inspection Date: _____ *If wanted*

Final Inspection Date: _____

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